Horticulture & Agronomy Graduate Group  
PhD Guidance Committee Report

Student Name: ____________________________     Area of Emphasis: ______________________________

Guidance Committee Meetings:

<table>
<thead>
<tr>
<th>Name: (please print)</th>
<th>Graduate Adviser</th>
<th>Major Professor</th>
<th>3rd Committee Member</th>
<th>Student</th>
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**First Quarter Meeting** – Date: ________________

Signatures:  
  |  |  |  |  |

**Third Quarter Meeting** – Date: ________________

Signatures:  
  |  |  |  |  |

**Fifth Quarter Meeting** – Date: ________________

By signing here, you agree that:
1) the student will have completed his/her required coursework once all of the courses listed on page 2 have been completed with satisfactory grades, and
2) you approve the QE committee recommendations shown on page 5.

Signatures:  
  |  |  |  |  |

First Quarter Meeting:
- Status of prerequisites
- Identify cropping system, three other areas for Qualifying Exam
- Identify courses, alternative courses for each area
- Discuss QE process
- Study plan
- Comments?

Third Quarter Meeting:
- Discussion of third quarter topics (see list)
- Review/revise study plan
- Status of required courses
- Comments?

Fifth Quarter Meeting:
- Review/revise study plan
- Status of required courses
- Qualifying Exam
  - Identify committee members, alternates
  - Determine quarter to be taken
- Research
  - Proposed topic for Research Proposal
  - Identify dissertation committee members, alternates
- Comments?

After each meeting, send signed report form to Grad Group Coordinator (Lisa Brown, Plant Sciences)
## Status of Required Courses

Area of emphasis courses: Minimum of three courses overall (totaling at least 9 units), of which at least two (6 units minimum) must be graduate level. Once the QE topic areas and the classes the student must complete before taking the QE are determined, they should be listed on this page.

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Qtr of Expected Completion</th>
<th>Qtr Completed</th>
<th>Units</th>
<th>Grade</th>
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<tbody>
<tr>
<td>HRT 200A (Fall)</td>
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<td>HRT 203 (Winter)</td>
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<td>HRT 200B (Spring)</td>
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<td>HRT 290 (Fall)</td>
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<td>PLS 205 (Winter)</td>
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<td>PLS 206 (Fall)</td>
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**Required Seminar**

**Exit Seminar**

**Cropping system:**

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**Topic Area 2:**

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**Topic Area 3:**

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**Topic Area 4:**

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First Quarter Meeting:

Prerequisites and other preparatory coursework

<table>
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<th>Prerequisites</th>
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<tr>
<td>General Chemistry</td>
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<td>Organic Chemistry</td>
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<td>Physics</td>
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Advice on prerequisites needed before taking the required courses, and any additional coursework suggestions for preparation in horticultural and agronomic cropping systems:

Identify cropping system: ___________________________________________

Identify four areas for Qualifying Exam, including the cropping system. List potential courses for each area; mark strongly recommended courses with *, but include alternatives in case of schedule conflicts, cancelled courses, etc.:

1. _________________ (cropping system)  
2. _________________  
3. _________________  
4. _________________

Alternative courses for each area (in case of schedule conflicts, cancelled courses, etc.):
**Recommended Study Plan**

Include required core courses, area of emphasis courses, seminars

Area of emphasis courses: minimum of three courses (totaling at least 9 units), of which at least two (6 units minimum) must be graduate level.

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<th>Fall</th>
<th>Winter</th>
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**Third Quarter Meeting:**

1. Discuss the following topics; indicate with a check mark that the topics were discussed.

   ____ Performance in first year coursework

   ____ Status of prerequisites

   ____ Planned coursework for second year

   ____ Plans for research project

   ____ Preparation for qualifying examination

   ____ Qualifying Exam Committee membership (preliminary)

   ____ Potential Dissertation Committee membership
Fifth Quarter Meeting:

Qualifying Exam
All required courses must be completed before taking the Qualifying Exam.

a. Suggested month & year for examination (must be taken by Spring of third year): _______________________

b. Proposed members of the Qualifying Exam Committee. At least one member, but no more than two members, must be from outside the Horticulture & Agronomy Graduate Group. At least three members must be Academic Senate faculty. The Chair must be a member of the Horticulture & Agronomy Graduate Group.

<table>
<thead>
<tr>
<th>Examination Topic</th>
<th>Committee Member, First Choice</th>
<th>Second Choice</th>
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<tbody>
<tr>
<td>General Horticulture/Agronomy (Chair)</td>
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Research

a. Proposed topic for Research Proposal
   (Student should submit a one page abstract of his/her thesis research to the Guidance Committee prior to the fifth quarter meeting)

b. Recommendations for Dissertation Committee:

Alternatives:
Comments
Any other comments/concerns discussed with student: